

## Airport Committee Meeting

January 13, 2020

The meeting was called to order by Richard Natelson at 18:00 at the Lemhi County Court House Annex 200 Fulton St. Salmon, ID.

Present board members were R. Natelson, J. Crawford, D. Weston, F. McDonald, and Rob Schick. Also present, Frank Bashista, Lenny Skunberg of Lenny's Airmotive, Ilona McCarty, Dave Shallow of Central Idaho Aviation, Rockie Walker of QB, Dick Williams, Nick Wolf, Dan and David Schroeder of Gem Air, Frank Silva, Bill Miller, and Ben Kelley of Air Idaho Rescue.

Crawford made a motion to approve the minutes from the last meeting, Schick seconds, and all approved.

### **Fuel & Facilities Report:**

Pump #1 AV Gas 7215 gallons

Pump #2 AV Gas 6055 gallons

Jet A 3997 gallons

Lenny Skunberg explained the feeder test must pass once a month. McDonald asked if we have passed and Skunberg confirmed the test passed for January. Skunberg estimates the airport will need more fuel in February based upon current sales. Jet A will most likely be required first.

Skunberg stated he recently put the gauges in for the #1 AVGAS differential pressure.

Skunberg updated the board on the progress of snow removal. He explained the tractor is coming up for maintenance and he has ordered oil filters and other items to accomplish the task. The courtesy car is also due servicing.

Natelson asked if all lights were working and Skunberg confirmed they were.

Skunberg said the airport needs more fuel in the tank located in the back of the truck and some for the truck itself.

Skunberg concluded by saying we have a plaque from Phillips for our perfect score on our last inspection. The plaque is to be placed in the pilot's lounge

### **Financial Report:**

Weston reported on bills to be paid, reviewed, Crawford moved to pay the bills which McDonald second, all approved. There was group discussion about a charge for a magnetic key holder. This is for the county plow driver. Skunberg informed the board he is unable to locate the airports handheld radio. He loaned it out several times this past year, but he's confident it will turn up.

Weston and the rest of the board had a discussion about a bill for website maintenance. The charge was questioned as to what it actually pays for. Natelson said the board would follow up on the bill.

Natelson asked for a motion to pay the bills excluding the website bill in question. Crawford made the motion and McDonald seconded it, and all approved.

The financials through December 2019 are as follows:

Total Checking/Savings: \$137,186.46

Accounts Receivable: \$5,362.03

Current Assets: \$72,688.92

Total Assets: \$215,237.41

Liabilities: \$1,177.00

Total Income: \$7,903.18

Total COGS: \$5,687.05

Gross Profit: \$2,216.13

Total Expenses \$3,776.74

Net Ordinary Income: -\$1,560.61

**Public Input: None**

Dick Williams of Friends of the Airport offered input to the board. Williams said they were confused how to get on the agenda and he asked for a deadline. Williams also who should be emailed with the agenda request. Natelson informed Williams the agenda request must be made by Friday prior to the Monday meeting.

Williams also asked the board about an update for the recent fuel price settlement. Williams would like to see the board provide more oversight to anyone selling retail fuel and/or the bringing of fuel onto the airport.

**Old Business:**

Rules and Regulations: Lemhi County Commissioners approved Ordinance 2020-1 adopting the new rules and regulations for the airport earlier this day. Schick will acquire a copy of the signed ordinance and get all the information into pdf format for the website.

Proposed Hangar:

Dave Shallow of Central Idaho Aviation presented copie of 7460-1s to the board for both the C.I.A. and QB Corp hangars. Shallow discussed the T-O Engineers electrical layout plan for the new hangar and provided diagrams.

Natelson asked for a motion authorizing construction for the QB hangar once all local codes are met. There was a brief discussion about FAA approval, electrical layout, and the septic system/drain field. Crawford made the motion for approval and Weston seconded, and all approved. Natelson asked for a motion to authorize construction on Dave Shallow's hangar. Crawford made the motion and McDonald seconded, and all approved.

Business Agreements:

Natelson explained how he is working on a business agreement with Air Methods. His research of other airports revealed not all airports have business agreements. Natelson and the board agrees existing

airport occupants can continue their operations. The process for agreements is currently being streamlined.

**New Business:**

FAA Letter:

Natelson received a letter from the FAA notifying the airport of the possible decommissioning of the VOR approach. David Schroeder of Gem Air also received a letter and discussed with the board how the VOR approach is an excellent backup if the RNAV approach. Schroeder and the board all agree how important this approach could be. Natelson will follow up with the FAA.

Fuel Container:

Salmon Air has a large blue fuel container (approx.. 250 gallons) on the airport which was identified by the Fire Marshall in 2017 as in violation of code because there is no secondary containment. Natelson will discuss this with Salmon Air to either remove the tanks or acquire some form of secondary containment.

Fuel Hose:

Skunberg informed the board about a fuel hose needing replacement. The hoses are only good for 10 years and a new one will cost \$600-800. Despite the future construction of a new fuel farm, Skunberg and the board acknowledged the hose replacement was not optional.

QB Lease Agreement:

McDonald asked Shallow about Mike Lane's request to see a lease agreement for the QB hangar. Shallow confirmed. Crawford will bring a couple lease agreements to Shallow. Discussion continued with regards to what applications or lease paperwork exists on the airport website. McDonald and Natelson briefly discussed the application, FAA approval, board approval, and lease process for new hangars.

The meeting was adjourned at 18:44.