

## Lemhi County Airport Board Minutes

September 14, 2020

The meeting was called to order by Richard Natelson at 6:00 pm at the Lemhi County Court House Annex 200 Fulton St. Salmon, ID.

Present board members were R. Natelson, J. Crawford, D. Weston, B Deurloo, and R. Schick. M. Bennett, T. Wilkinson, D. Schroeder, J. Schroeder, I. McCarty, L. Skunberg, and Ben Kelley.

Weston made a motion to approve the minutes from August 10th , Crawford seconded, and all approved.

### **Fuel & Facilities Report:**

Pump #1 AV Gas 2,505 gallons

Pump #2 AV Gas 1,091 gallons

Jet A 5319 gallons

Lenny Skunberg informed the board more fuel needs to be ordered so the fuel can be properly tested. The board agreed to get more fuel. Lenny said mowing has been completed in the safest areas and the rest will be mowed when it becomes cooler outside. Lenny also has money for Twyla. It is over \$100 for the courtesy car and tie-down fees. McCall Air is in the process of moving their above ground fuel tank off the airport so they can comply with the fire marshall inspection results. McDonald asked Twyla if Allen Accounting can add lines to the balance sheets showing all cash transactions related to tie-down fees and the courtesy car.

### **Financial Report:**

Weston reported on bills to be paid, reviewed, McDonald moved to pay the bills, Deurloo seconded, and all approved.

The financials through August 2020 are as follows:

Total Checking/Savings: \$170,226.02

Accounts Receivable: \$54,247.06

Current Assets: \$1, 459, 424.78

Total Assets: \$6,687,121.95

Liabilities: \$1,169,029.78

Total Income: \$66,774.74

Total COGS: \$41,869.53

Gross Profit: \$24,905.21

Total Expenses \$3,402.10

Net Ordinary Income: \$21,503.11

Deurloo and McDonald had questions about the liabilities and outstanding balance from McCall Air. Twyla explained the current numbers are based upon an earlier date and not as of today.

**Public Input:** D. Schroeder asked Natelson how Gem Air can get on the agenda. Schroeder sent an email on Wednesday and Natelson said he puts the agendas out on Thursday and he did not see Schroeder's email. McDonald recommended we have at least two people receiving emails so this does not happen in the future.

**Old Business:**

**Airport Project:**

Natelson reported the Notice of Award had been signed by the commissioners and sent to HK. HK can now acquire insurance for the project and get bonded. T-O Engineers will do a final review and then the Notice of Award will be signed one last time by the commissioners. Once all of this is complete, HK can start buying equipment for the project. HK will buy the new QT card reader and it will be kept on hand in case the old system breaks.

**Future Airport Employee:**

Schick provided the airport board with copies of the updated job announcement. Rob will send the job announcement to the county clerk.

**New FAA Law Firm:**

Natelson explained how the commissioners approved our lawfirm request. Rich will send the Letter of Engagement to the lawyers. The lawyers will be looking over airport documents such as leases, operating agreements, and rules and regulations. Peter Doyle does not want any formal response to his original inquiry. Natelson can simply email Peter addressing the remaining questions. Board members also discussed the parcel of land that was deeded to the airport many years ago. Technically any money received by the county from the leases belongs to the airport. B. Withers was supposed to look into the matter, but has not responded to the airport board as of yet. The FAA lawfirm will possibly be able to help resolve this matter ensuring no grant assurances issues.

**Tie-Downs:**

Natelson revisited the board's conversation about tie-down fees. McDonald believes FBOs shouldn't have to pay for a tie-down for every airplane they own. He believes FBOs should request how many they wish to rent. The board and attendees discussed McDonald's recommendation. Additional conversation surrounded whether or not the fees should be in a new document or incorporated into the operator's agreement.

**Fuel Signs:**

Crawford found a new source for a fuel farm sign. It will cost \$3,500. We would have to install the sign and move it once the fuel farm is complete. Weston made a motion to go ahead with obtaining the new sign, Deurloo seconded, and all approved.

**Helicopter Tie-down:**

Ben Kelley from Air Methods revisited his previous discussion about creating a designated helicopter tie-down area. He researched FAA requirements and discussed the desired location for the tie-down. The airport board tentatively approved Air Methods moving forward with this project pending FAA and T-O Engineer approval. Crawford made the motion, McDonald seconded, and all approved.

**Mediation:**

Natelson asked the airport board if there is support to participate in mediation with Gem Air. Some board members agreed and some wanted to know the list of topics before agreeing. Weston made a motion to table this subject until Gem Air provides the topics, Crawford seconded, and all approved

**New Business:**

**New Hangar:**

Crawford received an application to build a new hangar 80'x80' in dimensions. The hangar would be placed north of the QB hangar. The applicants, Axiom Consulting and Construction, are asking for a lot of exterior space. The board discussed the current spacing throughout the airport. The applicants owe the airport board more documentation.

**Closing:**

No additional comments.

The meeting was adjourned at 7:24 p.m.