

## Lemhi County Airport Board Minutes

October 12, 2020

The meeting was called to order by Richard Natelson at 6:00 pm at the Lemhi County Court House Annex 200 Fulton St. Salmon, ID.

Present board members were R. Natelson, J. Crawford, D. Weston, B. Deurloo, D. Shiner, and Fred McDonald. Public attendees were D. Williams, D. Schroeder, J. Schroeder, I. McCarty.

Crawford made a motion to approve the minutes from September 15th, Deurloo seconded, and all approved.

### **Fuel & Facilities Report:**

Pump #1 and #2 AV Gas over 11,000 gallons

Jet A 7,320 gallons

Ilona informed the board that Lenny has the parts on order for the gate. The airport computer and cameras went down for a couple of days because of the power loss. They are back up and running, and Ilona recommends getting a backup hard drive. Natelson asked Lenny previously if McCall had removed the blue fuel tank from the airport. There was some fuel still in the tank and no one was sure if the tank was gone yet. Natelson asked David S. for the location of the airport's other tractor. David S. said they had it and were maintaining it. Natelson wants the tractor back and it will be stored with the other tractor in one of Lenny's hangars. Ilona updated the board that the lights are all working since Ray's came out and fixed the broken light.

### **Financial Report:**

Weston reported on bills to be paid, reviewed, Crawford moved to pay the bills, McDonald seconded, and all approved.

The financials through September 2020 are as follows:

Total Checking/Savings: \$219,136.32

Accounts Receivable: \$15,961.39

Total Assets: \$6,675,280.65

Liabilities: \$1,201,431.08

Total Income: \$31,860.80

Total COGS: \$41,589.84

Gross Profit: -\$9,909.04

Total Expenses \$6,974.01

Net Ordinary Income: -\$16,883.05

**Public Input:** None

**Old Business:**

**Airport Project:**

Natelson is waiting on feedback from H&K. Once H&K acquires insurance and is bonded for the project, they can engage the county commissioners for the final letter. Natelson and the board intend on having the QT system purchased as soon as possible for a backup.

**Future Airport Employee:**

Schick was not at this meeting, but Natelson did inform everyone the job is posted and we're waiting on applicants.

**New FAA Law Firm:**

Natelson informed the board the FAA law firm is currently in the process of reviewing the airport's lease, operator's agreement, rules and regulations, and the Peter Doyle letter.

**Tie-Downs:**

McDonald updated the board with information from other airports with tie-down fees. The board discussed how to incorporate tie-down fees for businesses and individuals. Board members believe it should be a single page document for individuals and for FBOs the fees should be in the operator's agreement. Natelson volunteered to review the information Fred provided and he will develop a document by next meeting.

**Fuel Signs:**

The fuel sign has been ordered and Crawford said it should ship within a couple weeks. He proposes to mount the sign on the beacon approximately 12' above the ground. Dave Shallow will mount the sign and Rays will handle the electrical. Fred recommended talking to T/O Engineers to ensure there are no height restrictions. Jim plans to call Dave Sherman for guidance.

**Helicopter Tie-down:**

Ben Kelley from Air Methods was absent. No updates.

**Mediation:**

Natelson spoke about McDonald and Schick representing the airport board for mediation with Gem Air. The county commissioners have been informed of the participants and David S. provided the purpose of the discussion to Rich stating "topic and purpose to improve the interaction and relations between Gem Air and the Lemhi County Airport Board". Shiner made a motion to agree to moving forward with mediation, McDonald seconded, Weston and Deurloo abstained, and the motion passed 3-2.

**Proposed Hangar:**

Crawford informed everyone the land lease agreement needs to have a minor update completed. Natelson added that he was contact by another party about building another hangar. The other party is currently in the investigation stage looking at airports.

**New Business:**

**Airport Facilities/Profits:**

Jo S., Gem Air, wanted to review money items from the Master Plan and future budgets. She does not agree with the airport budget. Jo also wanted to voice her concern about hiring an airport employee. She wants Gem Air to be contracted to the county airport for that employee position.

**Equipment Shed/Lounge/Office:**

Crawford informed the board about money that is available to use in building an equipment shed. The shed will be used to store county airport equipment. Nathan told Jim there is \$700,000 available for use. Airport board members asked where the money is coming from and Natelson asked Jim to talk to T/O again. The board will still have to determine where to build the shed.

**Closing:**

No additional comments.  
The meeting was adjourned at 7:20 p.m.