

Lemhi County Airport Board Minutes

December 14, 2020

The meeting was called to order by Richard Natelson at 6:00 pm at the Lemhi County Court House Annex 200 Fulton St. Salmon, ID.

Present board members were R. Natelson, J. Crawford, D. Weston, B. Deurloo (phone), D. Shiner (phone), and Ben Armstrong. Public attendees were J. Schroeder, G. Connelly, L. Skunberg, and I. McCarty.

Weston made a motion to approve the minutes from November, Crawford seconded, and all approved.

Fuel & Facilities Report:

Pump #1 AV Gas 3,382 gallons

Pump #2 AV Gas 5,319 gallons

Jet A 3,645 gallons

Lenny Skunberg reported fuel numbers and notified the board of the upcoming Idaho Department of Environmental Quality (DEQ) inspection. He also reported snow removal progress and status of airport lighting.

Financial Report:

Dave Weston recommends Beth McDonald sends a bill to Allen Accounting each month for website operation and maintenance. Lemhi Lumber charged \$1 interest last month on a bill. Dave recommends someone talk to Lemhi Lumber so we can avoid this in the future since the airport board only meets once a month for financials. Dave is looking into CARES Act money. KSMN is not the only source of fuel on the airport so he is researching how to use the act to pay for other items such as our fuel sign. Weston reported on bills to be paid, reviewed, Crawford moved to pay the bills, Schick seconded, and all approved.

The financials through November 2020 are as follows:

Total Checking/Savings: \$188,879.76

Accounts Receivable: \$4,657.71

Total Assets: \$6,564,652.96

Liabilities: \$1,169,341.78

Total Income: \$13,981.60

Total COGS: \$10,378.14

Gross Profit: \$3,603.46

Total Expenses \$6,974.01

Net Ordinary Income: -\$3,149.44

Public Input: None

Old Business:

New Board Member:

Natelson introduced the newest board member, Ben Armstrong.

Airport Employee:

Natelson introduced the new Airport Facilities Maintenance Supervisor, Gary Connley. Gary said he's glad to be here and he shortly discussed what he's been learning and doing since he was hired.

Land Lease Changes:

Crawford informed everyone the lease changes are complete. The lease was changed from five to 20 years, added square footage and updated to \$0.12 per square foot, and some typos were corrected. Crawford moved to approve the changes, Schick seconded, and all approved.

Tie-Downs Permit:

Natelson created a tie-down permit for individuals that wish to use a spot for their airplanes. The permit is transient aircraft whether they stay for a short period or maybe for an entire season. Rich asked the board to review the document and a vote will be conducted at the next meeting. He also added there is a need to create an airport parking diagram rather than spend money painting all the spots. Dave asked about Allen Accounting beginning to charge for locally based aircraft parking. Rich confirmed local operators will start to see bills.

Fuel Signs:

Crawford updated the board on the progress of the new LED fuel sign. Jim is working with Dave Shallow to get the sign attached.

Helicopter Tie-down:

Ben Kelley from Air Methods was absent. No updates.

Equipment Storage/Shed/Lounge/Office:

Natelson discussed with the board and Lenny about the lease agreement with Lenny for storage of the airport equipment. This storage is temporary until the airport's own shed/lounge/office is built. Rich asked the board if they wish to proceed with this. All agreed and before a motion was made J. Schroeder wanted to talk about her proposal on the agenda. Gem Air is offering to store the tractor for free in their hangar. Rich asked the board for input and Crawford stated we should proceed with the lease.

Joann asked why and expressed concerns about the cost. Jim highlighted the fact this storage is temporary. Joann continued to express her disapproval and Schick asked Natelson if the board could proceed with the agenda item. Schick moved to sign the lease for storage, Crawford seconded, and all approved.

Proposed Hangar:

Natelson had no new updates for the board. The persons wishing to build a hangar are still waiting on paperwork.

Capital Improvement:

J. Schroeder wanted to let the board know Dave Weston highlighted some incorrect information Joann presented to the board previously. Joann made the corrections and explained how T/O Engineers plans out the expected expenses each year and who funds what. Natelson and the board thanked her for making this informative presentation.

Beth McDonald/Website:

Natelson would like to see Beth continue maintaining the website. Schick wishes to see at least a second person have access. Deurloo moved to continue having Beth maintain the website, Schick seconded, and all approved.

Operator's Agreement:

Natelson talked to the board about the updated Operator's Agreement. The FAA lawyers made corrections and additions and Rich plans to pass on the agreement to all the other board members for review and this will be discussed more at the next board. Rich is waiting for some answers from B. Withers about figuring out if the business with the agreement can be done in executive session.

New Business:

Elections:

Natelson opened up the floor for nominations.

Secretary: Crawford nominated Natelson, Weston seconded, and all approved.

Treasurer: Natelson nominated Weston, Crawford seconded, and all approved.

Vice Chairman: Crawford volunteered to stay in the position as long as Schick was the Chairman.

Natelson was going to nominate Crawford and made a nomination to have Schick be Vice Chairman. No one seconded. Weston nominated Crawford, Schick seconded, and all approved.

Chairman: Crawford nominated Schick, Ben seconded, and all approved.

Closing:

No additional comments.

The meeting was adjourned at 6:45 p.m.