

LEMHI COUNTY AIRPORT BOARD MINUTES

January 11, 2021

Meeting was called to order at 18:01 by Board Chairman, Robert Schick. Other Board members in attendance were James Crawford, Vice Chairman, David Weston, Treasurer, Richard Natelson, Secretary, Dean Shiner and Bob Deurloo. Both Dean and Bob were present by telephone.

Other people in attendance were Gary Connelly, superintendent, Lenny Skunberg from Lenny's Airmotive, Dave Shallow, Dick Williams, and Jo and David Schroeder from Gem Air.

December minutes: Rich made the motion to approve the December minutes. It was seconded by Jim. The Board voted unanimously to approve the minutes.

Fuel and facilities report: Gary stated that there were 3079 gallons in pump 1, 5136 gallons in pump 2, and 2616 gallons of jet A. He stated that all fuel testing was okay. He stated that his job is going well. He has been doing inventory to see what equipment we need and what equipment we have.

Gary stated that one taxi light is out and 2 or 3 runway lights are out. He plans on changing them shortly.

Financial report

This was presented Dave Weston. The bills to be paid were enumerated. A motion was made by Rich to pay the bills. This was seconded by Jim. The Board voted unanimously to approve payment of the bills.

There was noted a gross profit of \$3772.27. Net ordinary income for the month was \$-4866.02. Dave stated that the Board is going to be getting \$308.16 from the co-op funds. The Board will also be getting \$7903.99 from the FAA. There was a question about the bill from Industrial Supply. It was only for \$325. Dave felt that the majority of the bill was already paid for.

Public input

Dave Shallow stated that where the old pavement meets the new pavement in front of the new QB hangar, the pavement is separating. Rob stated that he will look into this.

Old business

Tie down permits: Tie down permits for seasonal parking was discussed. Board members were given a copy of the proposed permit at the last meeting. Discussion ensued. Dave made a motion to approve the tie down permit. This was seconded by Rich. The motion carried unanimously. The Board stated

that they would like a box similar to the one used for parking so that people could place their checks in the box. The checks could also be mailed in. Bob stated that he would check on the box. Jim stated he would check on getting a sign.

Equipment shed:

Jim stated that he spoke with Dave Sherman and was told that the \$700,000 allocated for a plow can be used towards the equipment shed.

He spoke with Jeff Burch and the cost would be approximately 300,000, + or -25,000. Approximate size would be 45 x 65' with 2, 12 foot doors and a 14 foot ceiling for the equipment shed and 20 x 45' for the pilots lounge. This would also include a well, septic, bathroom and small kitchen. Richard asked if it will be ADA compliant. Jim stated he would check on this. The Board has the money to do the planning. The Board plans on voting on this next time.

Proposed new hangar:

It appears that very little action has been taken by the company, Axiom, that plans on building the hangar. The Federal form 7460 has not been submitted yet to the FAA.

Website: (See new business)

Operator's agreement:

Rob stated that copies of the proposed operator's agreement have been passed out to all Board members. It is also available to the public. The law firm, Kaplan and Kirsch, has helped with the drafting of the agreement. He was not sure how much time needs to be given for public comment. Rich recommended that this be discussed with Bruce Withers.

New business

New Airport emails: Rob stated that Beth created new emails. The emails would be listed on the website and they would not be specific for an individual person. Instead, they would be listed under the title the Board member had (e.g. chairman@lemhcountyairport.com). This way, personal emails would not be utilized. Rob stated that there is a limit to the amount of data that can be stored. If the Board were to go over that amount, we would be charged. He does not know exactly what that limit is. Initially on the website, for the general public, there will be chairman and Vice Chairman's emails. Beth also created an " info @lemhcountyairport.com." At this point in time it has not been determined how it will be utilized.

Leadore Airport:

Jim stated that he attended the commissioners meeting. Commissioner Snyder told Crawford that he had been in contact with the division of aeronautics and there was a chance of grant funds available to replace the lights at the airport. He went on to explain that the Leadore airport is a County airport and needs to be under the Lemhi County Airport Board. There was concern expressed by the Board that monies needed for the Lemhi County airport would be siphoned off to the other airport. Rob stated that he will be speaking with the FAA and will discuss this with them in the future.

Fire requirements:

It was stated that the new fire requirements for hangars being built are required to have a 2 hour burn rate. If they do, hangars can be closer together. If they do not, they must be 30 feet apart. Jim stated that he will be speaking with Dave Sherman from T O Engineers to discuss this further. This is to ensure that any new hangars being built will conform to code.

Airport master plan:

Rob spoke with the Dave Sherman and Dave stated that the Airport master plan was made in 2011. It should be renewed every 10 years. It was recommended that the Airport master plan be revisited after the fuel farm is finished.

Gem air hangar:

Rob asked if Gem air had received a letter from the airport Board. They replied in the negative. It was brought up that the fence around the hangar has not been secured properly since the new hangar was built. There was also quite a bit of material left near the fence that has not been cleared away. Board asked that Gem air clean out the stuff and fix the fence within 15 days. David Schroeder stated that he will speak with his contractor about correcting the issue.

Dick Williams: Idaho aviation Association:

Dick stated that he has the new representative for the district 6 Idaho Aviation Association. The prior representative has moved out of the area. Dick gave a little history about the association. Dick stated that he has been a member of the group since the early 1990s. Generally speaking, the association deals with backcountry flying but they are interested in all Idaho airports. He mentioned that the association might be interested in helping Leadore airport. He stated further that Hoodoo Meadows is the only backcountry airstrip that is in district 6. At this point the priority will be to reopen that airport that has been closed for over 30 years.

Airport tractor:

Jo from Gem air asked why did she not receive a notice that the old tractor was going to be removed from their location. Gem air has been maintaining it for almost 40 years. They stated that they have put

a lot of money into it. She feels that her parents that have put a lot of time into the airport have been disrespected. She stated that her parents have plowed the airport for free and that they have put a lot of time into the airport growing their business. Joe stated that everything that her parents put into their business has also helped the airport. She states that it is very frustrating because they are of the opinion that the Board will not speak with them. It has gotten to the point that they realize that their energies are better spent elsewhere. She feels that at the very least, her parents demand more respect. She states that the airport can keep the tractor and they are not bothering to send an invoice to the Board for all the work that they have done on the tractor stating further that the Board wouldn't pay any way. This has made Gem air realize that their efforts are better spent elsewhere.

Rob countered by saying that at the last meeting it was stated that all of the airport equipment would be moved into airport storage. Perhaps it was not stated specifically mentioned at the last meeting however he elaborated further that the tractor is airport property and the airport Board never authorized Gem air to use the tractor. He stated further that the tractor does not meet modern specifications for safety. He stated that because the tractor was well within the reach of Gem air employees, it was a liability. Rob stated that the tractor will probably be auctioned off and that it was nothing personal against Gem air. He stated further that we are taking that liability off the County's shoulders. Jo's complaint is mainly that it was not communicated to Gem air. Rob stated that we should have probably communicated this better to them.

At this point, Jo brought up the fuel flow flowage fee. Joe mentioned that it is possible to have a "win-win situation. They request a \$0.25 flowage fee and for the airport to have enough money to run the airport. She stated further that it is possible for the airport Board and Gem air to have a better relationship. She stated that it is up to the Board. She stated the 50 cent flowage fee is excessive and unnecessary. Analysis performed by Gem air showed that it is possible to proceed with a lesser fee. She stated that she thinks the airport Board is making more money than it needs to make. She stated that she knows the Board does not need a \$0.50 per gallon flowage fee because they have studied the numbers.

Rich mentioned that the Board had a letter from Allen accounting stating that the Board needed a minimum of \$0.26 per gallon simply to break even. Jo stated that she still doesn't think the Board needs the present fuel flowage fee. She stated that Gem air has been trying to work things out for years and it is not working. She stated that unless the fuel flowage fee is decreased, Gem air plans on moving most of the fueling off the airport. She states they already have a presence in McCall and in Boise. She states that as of now other areas are more interested in partnering with them.

David brought up that McCall airport gets a lot of funding from the County: a luxury that Lemhi County Airport does not have. Jo countered by saying that she just does not care. Rob then interjected and stated that he was working with Peter Doyle at the FAA to correct problems that were brought to light by Gem air complaining to the FAA. Jo then handed out a paper discussing the fuel flowage fee. Rob stated that he will be speaking with our accounting firm as well as with Peter Doyle.

Next Meeting:

Rob stated that we normally meet once a month but he wants to get the operator's agreement up and going. He would like to have another meeting. This was discussed and it was questioned as to how much time needs to be allotted for the general public to view the proposed operator's agreement prior to voting on it. Rob stated that he will be discussing this further with Bruce Withers. Rich brought up as to whether a modified tie down agreement could be included in the operators agreement possibly as an addendum. This was recommended by the FAA attorneys.

The Board decided to have another meeting on January 20 at 1800 hrs.

The Board meeting was adjourned 19:20