

LEMHI COUNTY AIRPORT BOARD MINUTES

June 14, 2021

Meeting was called to order at 18:03 by Board Chairman, Robert Schick. Other Board members in attendance were James Crawford, Vice Chairman, Charles LaMoure, Treasurer, Richard Natelson, Secretary, Ben Armstrong, Bob Deurloo and Dean Shiner.

Other people in attendance were Lenny Skunberg from Lenny's Airmotive, David Schroeder and Tim Vennell from Gem Air. Nathan Cuvala from T O Engineers was present by phone.

Rob asked for a motion to approve the May minutes. The motion was made by Rich and seconded by Ben. The motion passed unanimously.

Fuel and facilities report

Rob stated that Gary was on vacation. They are approximately 8500 gallons of Avgas. Rob did not remember the exact number.

Rob stated that the lawn needs to get mowed and Gary will do this when he returns.

Jim and Rob stated that they found a taxi light dome that was broken. Lenny stated that there were new domes and lights on the airport.

Rob also mentioned that Flo from the state would be coming with new supplies.

Rob wondered if the runway lights are supposed to be on all the time and Lenny stated that they are on a low setting during the night unless a pilot changes the intensity of the lights.

Furthermore there is a light sensor that should eventually turn off the lights if they are not being used.

Financial report

Charles gave the financial report. He stated that there is a total of \$ 432,858.80 in checking. Fuel accounts receivable are \$ 12,378.10. Total fuel assets are \$ 74,940.

The bills to be paid were reviewed. Rich made a motion to pay the bills. Dean seconded the motion. The motion passed unanimously.

Rob mentioned that the Board was waiting on one of the grant checks. Twyla just informed him that we received a check from the grant. H and K has submitted their first bill and they will be paid. All the grant money has been approved.

Public input:

Tim from Gem Air asked about all the cars in the parking lot. Rob stated that all cars in the lot that are not associated with flying or the Airport, need to make payments of 5 dollars a day. The Board is aware that people are not paying. Rob stated that he would address this.

There was also a question about the single point fueling. Rob stated that the single point is only for bulk fueling of trucks. At this point in time the single point fueling is not for individuals to fuel their own planes.

New Business

Application for Lease

Rob stated that Nathan from TO engineers and Jim will speak about a new application for lease. This is for a new 100 x 100 foot Hanger.

Jim wants Nathan to talk about purchasing property north and west of the Airport, and the possibility of extending Hamner Drive. Jim explained that this area would also be used for construction of new hangers. Another area mentioned would be east of the runway.

Nathan stated that on the airport plan there is the idea of purchasing new land for the purpose of hangar construction. He stated that any project that has been in the layout plans would be eligible for federal funds. Land acquisition would fall into that category. If this request were made, this would automatically trigger a review by the Environmental Protection Agency. This process for environmental assessment would take approximately 18 months. Once the environmental assessment has been completed, then the land acquisition process can be started. Also a certified federal appraiser would have to be found and an appraisal would have to be scheduled. He further stated that if the Board is going to start looking into acquiring land then we should start that process soon. At the end of the summer the FAA is going to ask for an updated capital improvement plan. This would be for projects that the Board would like the FAA to help fund for the next 5 years.

Right now on the airport capital improvement program there is a request for funding for a snow removal equipment garage with pilots lounge. This is for 2022. The board is also looking at funds carrying over from 2023 to 2024 so that another pavement improvement project can be carried out. Nathan stresses that it is important to maintain the pavement because the FAA looks on this very favorably being that they provided the majority of the funding that project.

Nathan stated the state has a program right now that can help with funding. They have requested projects be submitted that could potentially be funded entirely with state funds.

Rob and Nathan have been talking about the idea of having the state pay for the snowplow truck. As it stands now, the Board has no project in the capital improvement program for

acquiring land to build more hangers. Nathan stated that this is something the Board needs look at. He reiterated that the timeline for this would be towards the end of summer.

Nathan stated that there is presently an Airport development plan and it would be a good idea to follow this plan. The plan was developed ten years ago. If the Board wants some changes, then it would be a good idea to look into this now. The Board is required to update the plan every ten years.

Jim stated it would be a good idea that if T O Engineers can come and look at the airport to give us a better idea of what land should be acquired and what could actually be constructed on that land.

Rob stated that this doesn't really answer the question of what to do with the new application for lease for the proposed 100 x 100 foot hangar. At this point in time there is very little Airport property available.

Jim stated that Kirk Ross is in charge of Road and Bridges for the county. He came out to look at the possibility of putting hangars in near the south fence. It is in the layout plan. One of the problems he found is that there is a power line going to the north of the fence and we cannot build on top of that. Also, there is a water line there that goes to the Forest Service.

Discussion ensued.

Charles asked about sewer permits for these hangars. He stated that there may be a problem in the future with sewage. Lenny stated that in the past when Steve Adams was in charge, he required holding tanks instead of septic systems. Further discussion was carried out.

At this point, Rob went back to old business:

Fuel Farm:

Jim stated they had their weekly meeting on Monday. They were supposed to finish paving on Tuesday (June 15th). Painting will occur on Wednesday or Thursday. The project was originally planned for 90 days total. It appears the project will be completed by 90 days.

Jim mentioned that there was a deer on the property but H and K was able to get it out. Jim and Gary will be starting a punch list of items that will need to be addressed.

Rich asked about what was happening with Prist. Jim stated that it was discussed and the system will be corrected without further cost to the Airport.

Rob asked about single point fueling for Jet A. Jim stated that he did not ask about it but will discuss it with Charlie from T O Engineers.

Parking signs

This is concerning cost of tie down parking at the airport for transient airplanes. The question is how many and where to put the signs was discussed. Jim asked whether people should simply mail in checks or should a box be used similar to the box that is used for the motor vehicle parking. Rich recommended that the signs and be placed by the fuel pumps. The Board

recommended that signs also be placed at the gates as well. Rich recommended the information also be placed on AirNav as well as Fore Flight.

Operator's agreement

Rob stated that he is waiting for response from the FAA (Peter Doyle) regarding the new operator's agreement. It is been 2 weeks and he is still waiting for reply.

Rules and regulations revisions

There will be a new section in the Rules and Regulations regarding fuel truck parking. There is still a question as to what connotes a fuel truck and whether small quantity fuel trailers also need to be parked in a designated area. Rob stated that he will speak with the fire marshal regarding this.

The operator's agreement will need to be listed in the Rules and Regulations as to whom or what entity will need to have an operator's agreement.

The audience asked whether that would include flight instructors as well. Discussion ensued. Rob stated that he will discuss this further with Peter Doyle.

AMCG

Rob stated that this was the organization that was hired by the County to evaluate revenue streams at the airport. Board is supposed to meet with the organization on 24 May. The time has not been set. They also want to meet with Gem Air as well. They are also supposed to meet with Lenny's Airmotive.

New business

County auction

The County plans on having an auction. Jim and Rob spoke to the County commissioners this morning and it was stated that the Airport plans on auctioning off the old tractor, mower and possibly the old pickup, however the Board is still waiting to obtain another truck prior to auctioning off the old one. The date has not been set for the auction.

Budget

Rob states that he has some of the old material from David Weston. The Board plans on meeting with Brenda to discuss the new budget. The County commissioners know, Rob stated, that the Board would like to get a full-time airport employee. The audience asked whether the Airport would have a telephone number that could be used at any time. Rob stated that this is in process. Tim from Gem Air suggested that it may be possible to use a County extension number that would ring through to a designated person on the Airport.

Jim made the motion to approve the budget proposal. It was seconded by Bob. The proposed budget passed unanimously. Rob stated the budget proposal will go to the County commissioners in August. If approved, Gary will be the full-time employee.

Leadore Airport

Rob stated that the Board has 2 windsocks and one can be used for Leadore.

Dean stated that there are old runway lights that don't work. Discussion ensued as to whether it might be possible to use reflectors instead. Maintenance would be less.

Dean stated that the Board can get an outhouse for no cost. Dean stated further that he spoke to the Road and Bridge Department and was told that when they have time they will grade and roll the runway.

Rob mentioned that the old beacon from Lemhi County Airport is to be used at Leadore. A way to get the beacon to Leadore will need to be worked out. It was recommended by the state that the airport be designated as "day only VFR".

Snow Removal Equipment

Rob was told by Nathan Cuvala that there may be funds available from the Idaho Transportation Department for purchase of a small dump truck with snowplow. This way, the Airport will be able to perform its own snow removal. How much money will be available is yet to be determined. It will be decided by the Idaho Aeronautical Board. Rob has requested approximately \$150,000 for the equipment. The Board will see if we get approved.

New Hangar Proposal

Jim mentioned again about the request to build a 100x100 foot hangar. The request was made by the Bills family. It was recommended that pending more information about location and septic, that the request be tabled. Rich made the motion to table the request. The motion was seconded by Charles. The motion passed unanimously.

The meeting was adjourned at 18:59.

