

## LEMHI COUNTY AIRPORT BOARD MINUTES

October 12, 2021

Meeting was called to order at 18:03 by Board Chairman, Robert Schick. Other Board members in attendance were James Crawford, Vice Chairman, Charles LaMoure, Treasurer, Richard Natelson, Secretary, and Bob Deurloo.

Other people in attendance were Gary Connelly, superintendent, Lenny Skunberg from Lenny's Airmotive, Jo Schroeder and Tim Vennell from Gem Air.

Rob stated that there were some typographical errors in the September minutes. Rich said he would correct those.

Rob asked for a motion to approve the corrected September minutes. The motion was made by Rich and seconded by Jim. The motion passed unanimously.

### **Fuel and facilities report**

Gary stated that the Airport now has 8890 gallons of Jet A. There are a little over 7000 gallons of Avgas. He stated that we do not have as large a reserve as we used to have because the total capacity is less than the old system. He also stated the fuel consumption has dropped dramatically this month.

There is a possibility the Prist system will be placed by the end of the month. TO engineers has been talking to Jim about this. They are also supposed to come out to look at the puddle of water that is developing in front of the fuel trucks and see what needs to be done to correct it. Rob interjected and stated that he received an email from Charlie from T O Engineers listing the items that have been attended to. They have already done the seeding and mulching. The filling in of the joints between the asphalt will be taken care of in the next couple of weeks. The Prist system is to be placed at the end of the month as Gary already mentioned. It is scheduled for Tuesday the 26th. Vincent, from Granite petroleum who was involved in the tank installation, will be leading the installation of the Prist system. Ray's will also be coming to help. It will be necessary to take the jet system offline during the installation. Rob stated that he emailed Charlie to find out if a Notam would be necessary for this. At this point he has not had a reply. Rich stated that we should put out a Notam for this. After the installation is complete, Vincent will provide instruction. The final striping will not happen until spring.

Gary informed everybody that he is now a full-time County employee. Monday through Friday he will be working 6 to 7 hours a day. On the weekend, he will come in intermittently as needed. Rob mentioned that if Gary is not available then either he or Jim would be available.

Rob then mentioned that Gary, himself, and Jim will be going to look at the plow truck for possible purchase. For the plow Rob has spoken to 2 different sources. One would be from Jerome, Idaho and the other, from Idaho Falls.

Rob states that if the truck does not leave the Airport then Gary does not need a commercial driver's license.

## **Financial report**

Charles gave the financial report. As of October 1 the board switched over to using the County instead of Allen accounting. This month these are the last bills that are being paid by Allen accounting. As of September 30 the Board has \$19,696.02 in the checking account, and \$96,147.07 in the state savings account. The Airport has \$56,559.50 in Accounts Receivable. The airport has \$74,302 in inventory (fuel). It has already been paid for. Financially the Airport is within budget compared to last year.

The bills to be paid were discussed. H and K has already been paid. It was approved last meeting. Rob stated that Gem Air just made a payment. The US bank account will be closed but all monies will be going to the County. Rob stated the new Airport address is 206 Courtyard Drive Lemhi County Airport Salmon Idaho.

Rob stated that the places where the Airport has accounts will need to be contacted with the new address. Charles stated that anywhere that the County has a charge account the Airport will have one as well. Charles stated that the Board did get the money from the State for the fuel project. The Board is still expected to get more money from the federal government for the remaining portion of the project after all final items have been completed. That part has also not been paid by the Board.

Rob requested a motion to pay the bills. The motion was made by Charles and seconded by Rich. The motion passed unanimously.

## **Public input:**

No public input.

## **Old Business**

### **Snow Plow**

Jim Gary and Rob are going to Rigby on Thursday to look at the truck to be used for snow plowing. As mentioned previously, Rob has been in contact with 2 different companies for the snowplow blade. The company that has the truck was supposed to submit the sales "but he has not seen it yet.

Rob also mentioned that the Board has been paying sales tax unnecessarily. The Board, being part of the County, is exempt. In the future Rob will make sure that sales tax is not being paid unnecessarily. All the bills will now be going to Teresa. Rob spoke to the Department of Roads and Bridges and he was told that they will help with the attachment of the plow if necessary.

### Power to the Leadore Airport Beacon

Jim contacted the local number for Idaho power and he was told to put a request in which he did. He was told that there is one lady who is in charge of the entire area. She is scheduled to be here on the 18th of the month to see what needs to be done. Rob mentioned that Brenda is involved with working out the property lines at the airport. She was discussing this with the owners of the property. The property issue needs to be sorted out so that the electric can be run for the beacon.

Gem air asked where the funding comes from for the Leadore airport. Rob stated that the money comes from Lemhi County funds, not from the Lemhi County Airport funds. There may be some funds available to the County for that airport, but that is up to the County Commissioners to obtain.

Rob noted that there are different names used for the Lemhi County Airport even in town. Now when one buys something at a local place, there is a cover sheet that need to be filled out and then it is submitted to Teresa. This is so the monies can be kept separate from the County. Charles stated that although the money goes into the County coffers, there is a separate spot for Lemhi County airport.

The building for storage of airport equipment and the pilots' lounge is still going to move ahead. It is first priority. It will happen next year.

Rob stated that there may be some extra money available for "operational expenses". This money would come from the federal government for "Covid money". The amount is not known.

### AMCG:

Rob spoke with Bruce Withers to find out when AMCG will finalize the Airport study. He emailed them and they would like to come and talk to the County Commissioners. Rich recommended that the Airport Board be present for that discussion. Rob stated that he will ask the County Commissioners if that would be possible.

### **New Business**

#### FOD Boss

Rob stated that when the grant came up for the snow removal equipment he also requested a sweeper which was denied. Nathan Cuvala from T O Engineers stated that there are airports that have a device called a FOD Boss that is used to remove debris from the airport surface. It looks like a large carpet that is dragged behind a truck. Rob stated that he got some quotes and he will send out the information to the other Board members. The item is manufactured in Europe but a company out of Colorado markets it in the US. Airports reportedly like it because it is far cheaper than purchasing a sweeper.

Bob asked whether the County had a sweeper. Rob stated yes but the County is usually using it. Lenny stated that the County has brought it out to the Airport before in the past. It was suggested that maybe it could be used on weekends.

#### Airport Address

The Airport now has a new address for correspondence as mentioned previously, but what happens if large objects must be delivered to the actual Airport? There needs to be not only a billing address, but a shipping address. Discussion ensued. No decision was reached.

The meeting was adjourned at 18:57.