

LEMHI COUNTY AIRPORT BOARD MINUTES
SPECIAL MEETING
March 24, 2022

Meeting was called to order at 18:03 by Board Chairman, Robert Schick. Other Board members in attendance were James Crawford, Vice Chairman, Richard Natelson, secretary, Charles Lamoure, treasurer and Ben Armstrong. Dean Shiner was present by phone.

Also in attendance was Dave Schroeder from Gem Air.
Minutes from the last meeting were not on the agenda for this meeting. They will be discussed at the April meeting.

Old Business

AMCG

Rob plans on going to the County Commissioners meeting on Monday along with Jim to discuss the items that the board has worked on from the AMCG report.

Fuel and pricing

Charles met with Rob last month to discuss the Airport fee study. There were suggestions given what the fees should be. Using the numbers given by AMCG, the board would simply break even. There would not be any monies to put into the capital improvement account. Charles recommended that we do not suggest this to the County Commissioners because the fee is too low. Charles came up with the approximate fees by examining the last 6 years. The cost that the Board charges is approximately 22% more than the price paid by the Board for the fuel. Charles stated that it does not really make a difference how much is charged nationwide simply because we would add on 22% over that price. The board needs to make enough money to support the Airport. We are trying to capture an airport maintenance fee as well as a "through -put fee". Charles does not feel it pays to keep the 2 fees separated. Charles feels that the Board can charge a little less than it is. It is important that we see how these amounts pan out. Charles stated it will be like a "moving target". The fee will need to be readjusted based upon other monies received by the Board in the future. Charles feels that if the Board agrees, the fee can be dropped from \$0.50 per gallon to \$0.45 per gallon. Charles feels that we should not use the term "throughput fee". He feels we should use the new term "airport operations and maintenance fee". This is the new term adopted by the Board for flowage fee. Charles presented a list of our budget and proposed budget. Discussion ensued. Charles stated that with dropping the airport operations and maintenance fee to \$0.45 per gallon the Board would have a total income of \$136,775.45. That is for this calendar year.

The question Charles had is whether any changes should be made now or when the new budget year starts in October. This would be up to the Board and to the County Commissioners. Charles thinks the prices of the fuel should go up and down with the market. He recommends changing the price with the market and not when new fuel is received. Discussion ensued. Charles thinks the Board should change the price if it changes more than \$0.10 in either direction.

If the Board would like to use the term "throughput fee", then Charles suggested that that fee should be approximately 2% of the 22% markup.

Charles made the motion to not use the terminology "throughput fee" but use only the airport operations and maintenance fee. Furthermore, the motion would include adjusting the fuel price on a weekly basis. This fee would only be for fuel brought onto the Airport. This does not refer to fuel that is pumped out of the Airport's fuel pumps.

To clarify: The fuel sold at the pumps (retail) would be 22% over the Airport cost. The FBO's cost would be 45 cents/gallon if they pump out of the Airport's fuel tanks

The motion was seconded by Jim and Dean. The motion passed unanimously.

Rob stated he will bring the recommendations to the County Commissioners on Monday.

The meeting was adjourned at 18:40.

