

LEMHI COUNTY AIRPORT BOARD MINUTES

May 9, 2022

Meeting was called to order at 18:01 by Board Chairman, Robert Schick. Other Board members in attendance were James Crawford, Vice Chairman, Richard Natelson, secretary, Charles LaMoure, treasurer, Dean Shiner and Ben Armstrong.

Other people in attendance were James Carroll, superintendent, Tim Vennell from Gem Air , Jim Miteski and Lynn Bowerman.

Rob asked for a motion to approve the April minutes. The motion was made by Rich and seconded by Jim. The motion passed unanimously.

Fuel and facilities report

James stated that there are 7469.5 gallons of Jet A and 11,244.9 gallons of Avgas. Inspections have gone well. There is no water in the fuel. The Board is considering obtaining another load of Jet A prior to Memorial Day.

Rob would like to have a special meeting before the holiday. Nathan Cuvala from T O Engineers would like to come and talk to the Board about the terminal area plan (tap). The reason for this is to obtain more space for hangars. Nathan also wants to address not putting our equipment shed in the location previously approved. He feels this can be better served as a space for hangars. This is to be discussed further. Rob also spoke to Nathan about the area overview map that the Board has. A lot of new photographs were taken by a drone and the Board should be able to obtain a new aerial view of the Airport instead of the present aerial photograph that the Board uses.

Rob also mentioned that the money that was already set aside for the equipment shed will not be sufficient because of the increased costs. Nathan however mentioned that the amount of airplanes based out of the Airport needs to be updated. The database has not been updated since 2007. If there are new airplanes based out at the Airport, this will affect the funding that the Board can obtain from the FAA.

Charles stated that there may be quite a bit of wasted space between hangars and this may need to be addressed in the future.

Rob states he would like to have a special meeting with T O Engineers to discuss this information as well. Dates were discussed. Tentative date for next meeting would be May 18.

Financial report

Charles stated that the Airport is at 58% of budget. The Airport is lacking on revenue due to lower fuel sales. This usually increases during the summer.

Charles went over the bills that were paid. There were no irregularities. Rob stated he would like to go over the new budget with Charles and Nathan Cuvala.

Old Business

AMCG

Rob would like to discuss items that were tabled at last month's meeting:

FBO Parking

Charles stated that he spoke with McCall Air today. Because of the events that transpired recently he did not want to discuss this with Gem Air. He will approach them in the near future. Charles stated that he would like to again table this item.

Charles also stated that he thinks a good way to get revenue would be a landing fee for large aircraft.

Rich stated that he obtained information on landing fees. He stated that landing fees that are charged by the airport are in addition to fees charged by a FBO. He stated that most of the landing fees are based on maximum takeoff weights. A certain amount is charged per 1000 pounds. Some airports only charge if the maximum takeoff weight is greater than 12,500 pounds. Other airports charge a certain amount per 1000 pounds regardless of how heavy the plane is. The range is from \$ 1.50 per 1000 pounds to \$3.81 per 1000 pounds.

Charles made a motion to table the large aircraft landing fees. This was seconded by Rich. The motion passed unanimously.

Aeronautical Permit Fee

Rob stated that this would be a fee that would be charged for a company that would come here temporarily to say, pick up passengers and bring them somewhere else. Rich stated that last time Charles mentioned that it may be better for that particular company to sign an FBO agreement. We do not know if this can be done for a part-time business.

Discussion ensued. Charles was not sure how much revenue this would bring in to the airport but he did not feel it would be a lot.

Charles made a motion to again table this item. Jim seconded the motion. The motion passed unanimously.

FOD Boss Grant

Rob stated that he submitted a request to get this piece of equipment to the state of Idaho and the request was approved. He already spoke to the company and they are in the process of shipping it here. Brenda requested that it be added to the budget on June 13 so it can be accounted for. Rob does not know how good the airport pickup truck will work. The Board is still waiting for a vehicle from the county.

The FOD Boss wings are 10 to 12 feet wide and it will be used to clean off the taxi way, ramp and runway if necessary. Rob is also waiting for an updated invoice. When the invoice is updated, the state of Idaho will send out a check. Rich asked how much money the state will send. Rob stated he does not know exactly how much will be paid out. He will need to fill out some state forms and final instructions.

ABANDONED VEHICLES

The abandon vehicles that were out there have already been towed away. We still have the light van at the airport. From what Rob can tell, the owner of the van has not paid for parking as of yet. James stated that he did not get a chance to check the payment box as of yet to see if he has paid. James stated that he would check it tomorrow.

Leadore Airport

Jim stated that Road and Bridge Department will load up the old beacon and bring it down to the airport. Jim and Dean will meet on the 18th at the airport and get it set up. Rob stated that he spoke with the Road and Bridges Department today and they would simply like a heads up when the beacon is to be transported. The County's gooseneck trailer will be used.

The beacon will be offloaded by Dean. Rich asked if there is power out there still at the airport and Jim stated there was.

Rob asked if they plan on fixing the windsock as well and they stated they would.

Rob stated that the Idaho Aviation Association is planning to have a fly-in at Leadore airport on July 4. This is a weekend of support for the EMS. The pilots plan on camping out on the north/south runway on the day of the fourth and then leave on Tuesday the fifth. The pilots know they cannot have campfires but they would like to have a couple of porta potty's brought out.

Rob stated that the County Commissioners on the day of the meeting passed the resolution to make Rob the airport manager of Leadore Airport.

Rich asked Jim whether he got signed up so that Jim can do the NOTAMS at that airport. Jim stated he has the paperwork but it has not yet been submitted. Rich stated that there needs to be a NOTAM listed if that runway is going to be closed. At this point in time it is not.

Rob stated that he talked to Flo last week. Flo stated that the permanent closure of the runway will not be seen in publications for 45 to 60 days. In the interim, X's must be placed on that runway. The X's must be placed at each end, approximately 100 feet in from the end. The X that should be 60 feet across. The material used for the X's was discussed. No conclusion was reached.

Mower

Rob stated that the blades for the mower are on order. They should be here by the end of the week. There are 6 blades at \$80 each plus shipping.

"New" courtesy car

Rob reminded the Board that there was a gentleman who was offering a free jeep Cherokee. He called the gentleman after the last meeting and told him that we would like to have the car but he informed the gentleman that it would need to be in the County's name so that it is insured. The gentleman stated he would get back to Rob on this issue. Dean asked if the Airport's courtesy car got fixed. Rob stated no. The vehicle needs to be taken in and have the windshield fixed, a passenger side rear view mirror replaced, and a window.

Fuel trucks leaks

Rob stated that both McCall Air and Gem air have been informed. This certified letters were sent to each FBO. They were told to make repairs and clean up the leaks. Tim from Gem Air stated that they had Chris from Lemhi tractor looking at the trucks. Tim stated that there are some supply chain issues.

Rob talked to T O Engineers about why concrete was not used instead of asphalt. Rob stated that he will talk to T O Engineers to see if money can be obtained to change that area. T O Engineers stated that it is not an asphalt problem but a leaky truck problem. The EPA would say the same.

NEW BUSINESS

New Budget

Rob would like to get together with Charles and TO engineers to discuss the new budget. Charles will work with Teresa. He requested any suggestions. He would like to have a proposal to present to the County Commissioners by next month. Rob stated that he will send a copy of how the County does the budget to all Board members. He stated that it is different from the way Allen Accounting used to do it. Charles would like to have something to present to the Board by next regular meeting. He would also like to have Nathan Cuvala's input as well.

Airport Equipment Storage

Rob stated that there is a gentleman coming back to town and he has two airplanes. He stated that the space being rented by the Board from Lenny is getting in the way of him acquiring a hangar. He wanted to build a lean-to on the side of Lenny's hangar. Rob suggested that he come and talk to the airport Board. The man stated that the Airport could park the tractor outdoors. Rob spoke to Lenny and Lenny had told the gentleman that he cannot have the hangar as long as the County is using the space for storage. Lenny stated that no agreement has been made with this man. The Board stated there was nothing to discuss or act on. The Board presently has a month-to-month lease with Lenny.

Executive Session:

Rob asked for a motion to go into executive session. Rich made a motion to go into executive session as per 74-206B,D: to consider the evaluation, dismissal, or disciplining of or hear complaints or charges brought against a public officer, employee or individual agent. To consider records that are exempt from disclosure as provided by law. The motion was seconded by Jim. A roll call vote was carried out. It was unanimous. The Board went into executive session at 19:00h.

The Board came out of executive session at 19: 26. The meeting was adjourned at 19:27.