

## LEMHI COUNTY AIRPORT BOARD MINUTES

November 14, 2022

Meeting was called to order at 18:02 by Board Chairman, Robert Schick. Other Board members in attendance were James Crawford, Vice Chairman, Richard Natelson, secretary, and Ben Armstrong. Dean Shiner and Bob Deurloo were present by telephone.

Other people in attendance were James Carroll, Tim Vernell from Gem Air, Jim Miteski, and Jim Paulekas.

Rob asked for a motion to approve the October minutes. The motion was made by Jim and seconded by Dean. The motion passed unanimously.

### **Fuel and facilities report**

James stated that there are approximately 6534 gallons of Jet A and 8386 gallons of Avgas. The Airport did receive Prist. The Airport is expecting a split load of Avgas this week. He tested the "new" snow plow this week. It is running well. It only needs some weight in the bed.

The tractor is all winterized and ready to go. There are some chains that are still out on the ramp. Gem Air stated that they will mark them with cones so that the snowplow does not hit them

The snowplow will be parked where the fuel trucks are. Rob added that the engine block heater should be installed this Wednesday.

All of the auction items are gone. Everything at the airport is going well.

Rich stated that he called the FAA about the PAPI's. James stated that the PAPI's have been repaired.

### **Financial report**

Charles was not present. Rob stated that it is a new fiscal year and new budget. The State has cleared H and K Construction for the work done. The Board will now need to pay them their retainage fee.

Nathan from TO engineers will take care of the pay app and submit it to the FAA for reimbursement. Rob stated that he has the paperwork for the snowplow and that will need to be submitted as well so that the Board can receive the money from the state grant. Rob said the retainage fee is approximately \$178,000.

**Public Input:**

Tim Vernell:

Tim stated that he would like to get a copy of the budget.

He asked also whether the Board will always have Prist available.

He asked if the discounted fuel purchasers can receive an email as to what the new price for fuel would be when a new load is received.

He has not heard anything from the Board and wanted to know if Gem air could give input into the capital improvement plan.

Gem Air would like to be able to fuel a helicopter where a helicopter was already parked. The pilot reportedly, had been told that Gem Air would not be able to fuel him up in that location. Tim said that he did not know that there was such a rule. If there is such a rule, he would like to see it.

It was asked who does the auction. Rob referred him to Theresa Morton.

**OLD BUSINESS**

AMCG follow-up

Rob would like to table this item because Charles was not available. He wanted to discuss fuel pricing.

Capital Improvement Plan

The CIP has already been submitted to the State. No action is required.

Jim asked when the power line and water line would be moved at the south end of the Airport.

It has not been decided as of yet. Cost has also not been decided. It will need to be determined what funding will come from the State and the FAA.

The equipment building was also discussed. It would be placed where the little office is now.

Nathan from T O Engineers, told Rob that it can probably be put up for bid in the spring.

#### Parking Lot

Repairing of the parking lot was discussed last month. The Board, Rob stated, voted to proceed with repair with a \$2000 limit.

Rob spoke to Charles about this and it was recommended that the Board proceed in the springtime with the repairs.

#### Snowplow truck

This was already discussed. Rich asked whether we received the new parts. James stated that we did not get the front blade for the tractor but he was able to turn the piece attached to the blade over and it should work fine for this season.

The parts for the back part were received. The board received 2 sets. The plow truck blade has about half of its life left.

#### New Business

Rob stated that next month there are Board elections.

#### Executive Session:

Rob requested a motion to enter into executive session. The motion was made by Rich. The motion was seconded by Jim.

A roll call vote was obtained and it was unanimous. The Board entered into executive session at 18:25 h.

The Board came out of executive session at 18:37 h.

The Board meeting was then adjourned.