

## LEMHI COUNTY AIRPORT BOARD MINUTES

March 21, 2023

Meeting was called to order at 18:02 by Board Chairman, Robert Schick. Board members in attendance were James Crawford, Vice Chairman, Richard Natelson, secretary, Charles LaMoure, treasurer and Ben Armstrong.

Other people in attendance were James Carroll, Tim Vernell from Gem Air, Jim Miteski, Jim Paulekas, and Lynn Bowerman.

Rob asked for a motion to approve the February minutes. The motion was made by Rich and seconded by Charles. The motion passed unanimously.

### **Fuel and facilities report**

James stated that there are approximately 8702 gallons of Jet A and 10,038 gallons of Avgas. The Airport received a load of Jet A and half a load of Avgas. There is a sign on the pumps about availability of Prist.

The mower blades have been reprofiled. When the weather gets warmer James stated that he will mount the blades.

There is needed a longer grounding strap for pump two .James stated that he will have a regular schedule for using the Fod Boss.

James stated that he needs new stickers for the sump tanks. The original ones are peeling off. He would also like to get a sticker that says No Dumping. Last summer he caught the USFS twice trying to dump sumped fuel into the Airport's clean reclaimed fuel.

The plow truck is working well.

Rob spoke again about sending James for training. The training in Arizona is much cheaper so James will be going for training in the fall.

Rich stated that the Airport cameras are not working. Rob stated he will address that later in the meeting.

Charles asked if it was possible to lock the reclaimed fuel. James stated that it is possible but if somebody really wanted to get in to it they could.

### **Financial report**

The Board is at 36% year to date. . Charles stated that for the most part, the Board is under budget. With revenue coming in, the Airport is a little behind. This is to be expected being that most of the sales are in the summer. The Board has taken in almost 33% of its income for the year.

Vehicle expenses will have to be moved. Rob stated that now that the Board has the snow plow truck, financial adjustments will need to be made to stay in compliance.

Rob stated that he had a conversation with Middle Fork Western Outfitters and they stated that for June and July they will be using the parking lot. They would like to arrange payment for the parking lot use so that they do not have to fill out paperwork each time.

They will have stickers for their windows. The driver who brings out all the vehicles will contact James and give him the dates they will be there. A tally will be taken and at the end of the season MFWO will write a check.

#### Parking Lot Repair

Charles stated that River City/ Down to Earth gave the Board a bid of \$ 2178.20 with tax to refurbish the parking lot. They will put in 72 yards of material and grade the parking lot. They can start as soon as the ground begins to dry out.

#### Volunteer Update:

Rob stated that there are no additional volunteers who would like to be on the Airport Board. Rob stated that if one wants to be on the Board they will need to contact Brenda at the County and submit an application.

#### Public Comments:

Tim from Gem Air stated that they had water going into their hangar because the water was going passed the drain and going to the north end. Tim asked also if there is any way the area between the railroad ties could be asphalted so that it could be shoveled in the winter. Right now, all luggage and cargo has to be hand carried. The surface now is only gravel.

Tim would also like to see the parking information onto the website or a flyer that could be sent to customers. Rob stated that there is already a sign out by the parking lot.

Tim would also like some way so that communications are better between Gem Air and the Board.

Rob stated that Gem Air can request to be on the agenda. Tim stated that the Board could amend the agenda tonight. Rich stated that to amend the agenda it has to be something in good faith that was actually left off the approved agenda.

Tim requested to be on the agenda for next month. Rob told him to send an e mail to get on the agenda.

It was asked whether the Airport still owns the grindings of asphalt from the previous projects. They could be used for the sidewalk in the front. It is not known whether they belong to the Board or to the County.

### **Airport Cameras**

Steve Dahl from Computers Zen came out and looked at the Airport cameras. He said the problem could be the cameras or could be the computer. He worked on the computer and deactivated a lot of programs that the Airport is not using.

The computer was purchased in 2020. Steve mentioned that there should be a stand-alone computer for the Airport cameras. He cleaned up the computer and the cameras are still not working. The cameras were unplugged and plugged back in and the cameras still were not working so it is felt that there is something wrong with the computer. Rob also stated that it would be nice to have another 2 cameras out at the airport to look down the runway. Steve stated that this would be possible.

Rob spoke to Todd Nelson again today and it was suggested that a laptop be considered. Rob would like to know what the Board suggests.

Discussion ensued. James stated that the present computer works well for what he needs however, when he uses "I spy", which is the camera software, it does not function well. Charles made a motion to purchase a new computer that would be dedicated to the camera system and would also allow the system to be expanded if necessary. The motion was seconded by Rich. The motion passed unanimously. Rob stated that he will speak to computer Zen about this.

### **Utilities, Grants and Proposed South Side Gate**

Rob spoke with Nathan from TO engineers. Nathan spoke to the FAA at length and it was determined that grant money cannot be used move the water or power at the south end. Rob does not think that the Board has the money to do anything at this point in time. Nathan also stated that it is too late to change our proposals. The project will need to wait until next year. The gate, however, has been approved. The County is requesting that when the gate is finally erected, that it be connected to the County Road with asphalt. Curt Rosen from the County is concerned about the weight that will be allowed on that asphalt. Rob stated that the asphalt company would not be brought here to only perform this small project until it could be piggybacked off another project that they may have. Curt stated that the paving would not be urgent.

Charles wanted to mention that the original grant was also to redo the main gate. Rob stated that he would discuss this further with Nathan.

## SRE ACQUISITION

Rob stated that there is a hangar possibly available that would handle all of the Airport equipment. It would be possible to make this purchase with FAA grant money. The hangar is owned by Lenny Skunberg. The hangar would have to be assessed and inspected. The assessed rate would be the low end of the offer that could be made to the owner. (It used to be Ted Isaacson's hangar.) It was felt that this purchase would save the Airport a lot of money being that it would not be necessary to build an equipment building. Charles made the motion to proceed with the assessment and building inspection. The motion was seconded by Jim. The motion passed unanimously.

Rob stated that he found an inspector locally named Kurt Williams whose wife works over at Wells Fargo bank and he is an inspector. Mr. Williams stated that he is not a commercial inspector but it was discussed with Nathan and reportedly he could do the inspection. Rob stated that he would follow-up with Mr. Williams.

## Leadore Aiport

Rob stated that the County Commissioners already approved \$8000 to have the power upgraded at the airport. A conversation will need to be carried out with the Department of Roads and Bridges to get the other runway functional again. The old tie down's will also need to be moved. Jim wondered about the old heliport because at this point it is on private property, not airport property. Rob stated he will speak with the state of Idaho about this.

## Rules, Regulations and Minimum Standards

Rob went through the original rules and regulations and he highlighted items that would need to be updated. Rob stated that the rules and regulations were done in 2019 and approved by the County Commissioners in 2020. Rob stated that he will send a copy of this to all the Board members for their comments. He would like the Board members to look through it and make corrections so that it can be discussed and voted on at next month's meeting and then sent to the County Commissioners for final approval. It will need an ordinance number to be assigned to it.

Rob also stated that the new updated leases are going out. As a side note, Rob told Tim from Gem Air that they are supposed to get a refund. It would be deducted from their present bill.

Closing Comments by Board members:

Charles spoke about the 2 hangers that are nearing completion. They are looking at putting in a water well to share between them. With whom do they need to speak to determine where the well needs to be? Charles questioned who would put out the Notam when the well is being dug. Jim stated that he would take care of it. If permission is needed where to put the well with whom would they speak. Permission to do the well would come from the state of Idaho but Charles was wondering if permission from the Airport is also necessary. Rich stated that they would need to obtain permission from the Airport Board because they are not drilling the well on their property but are drilling the well on County Airport property.

Rob stated that he would speak to Polly about this. The expense would be shared between Rogue/Axiom and Nathan Bills.

The other comment made by Charles was referring to the fuel flowage fee. He stated that the Board discussed in September basing the budget on a 45 cent/gallon flowage fee. He stated that the Board is still charging \$0.50 a gallon. He was wondering when that would change to a 45 cents a gallon. Rob stated that he believed the Board continued with the 50 cents a gallon fee for this fiscal year. The Board discussed lowering the fee but decided to stay with \$0.50 a gallon.

Charles pointed out that the Board has two applications for new Board members. He was wondering how long the Board will wait for more applications.

Rob stated that Brenda gets the applications and then presents them to the County Commissioners. They then decide, and then the applicants are presented to the Airport Board. Rich clarified that this is how it was done in the past.

The Board meeting was adjourned at 19:10.