

## LEMHI COUNTY AIRPORT BOARD MINUTES

April 10, 2023

Meeting was called to order at 18:04 by Board Chairman, Robert Schick. Board members in attendance were James Crawford, Vice Chairman, Richard Natelson, secretary, Charles LaMoure, treasurer and Dean Shiner. Ben Armstrong was present by phone.

Other people in attendance were James Carroll, Tim Vernell and Dave Schroeder from Gem Air, Dick Williams, Lenny Skunberg, Jeff sheets, Wade Ayala, and Lynn Bowerman.

Rob asked for a motion to approve the March minutes. The motion was made by Jim and seconded by Rich. The motion passed unanimously.

### **Fuel and facilities report**

James stated that there are approximately 8279 gallons of Jet A and 9077.9 gallons of Avgas. James is starting to put the winter gear away. The material that is in the back of the plow truck will need to be removed to prevent rusting.

When the weather gets warmer James stated that he will mount the blades on the mower deck. He spoke with the people from Axiom and they plan on starting to build shortly. They would like to be finished by June.

Rich asked about changing the ground wire on pump two. It was thought that maybe the zip tie on the wire was not cut. James stated that he would look into it. Rob stated that the ground wire should be as long as the other one because they were both purchased at the same time.

### **Financial report**

Charles stated that 57 % of the year is gone and is on budget. The Board has spent 37.5% of the budget. Total revenue for the year is \$ 488,000. The Board has spent \$ 512,000. The Airport is still in the hole but the Airport has over \$ 90,000 worth of product in the tanks and the Airport sells the bulk of the fuel during the summer months. . Charles stated that for the most part, the Board is in budget. There are also a few other items that the Airport has not collected on as of yet.

There were no major bills this month. Charles stated that the budget for next year will need to be in by June.

What we have learned from last year is that we need to allocate more money for fuel for the plow truck.

### **Commissioner Update**

Rob and Jim spoke to the County commissioners this morning. They were updated on Leadore airport. When the ground is drier grading will take place. The cross runway will also be opened up again.

Kurt Rosin stated that he has gone through some personnel changes. Rob stated that he talked to Dean earlier in the day concerning the tiedown spots and helipad at the airport. Rob stated further that hopefully by the next meeting, the Board will have a decision as to do with them.

They also spoke to the commissioners about how the moving of utilities at Lemhi County Airport would not be covered by grant money.

Rich asked if the gate at the south end is still a go and Rob stated yes. It will probably not be built until the fall. Rob also thinks that the grant money will also include replacing the present gate with a new one.

#### **Public Comments:**

Tim from Gem Air requested that before changes to the rules and regulations are made that there will be some kind of "working group" to allow the public to have input.

Concerning the Airport purchasing a hangar: He suggested that an announcement that the Airport wants to purchase a hangar be posted somewhere so that other people who might have one for sale would be made aware.

### **Airport Cameras**

Rob spoke with Computer Zen and he is supposed to have a quote today but he didn't receive one. The Board is looking at 2 cameras on the fuel farm. They will have a 360 degree view. The present cameras will be included. One will point to the forest service area. One camera will point toward the south area. One will point at the gate and another one will point to the taxiway and runway.

The present computer will be dedicated to the five cameras. The work that James has to do will be performed by a 15 inch laptop. Steve Dahl from Computer Zen said that the new laptop would not be sufficient for the cameras but the computer tower would be. Rob believes the cost will be \$ 2500. He does not know if this price includes the laptop. Charles was wondering if the agenda needs to be amended to approve money for these items. Rich stated that at this point we don't have a price on the laptop. Rob didn't think it is necessary to amend the agenda for this.

### **Snow Removal/ Equipment Building (SRE)**

From last meeting the Board looked into buying a hangar from Lenny Skunberg. Rob stated that the Board gets \$ 450,000 a year from 2 funds. Nathan Cuvulla warned that depending upon the hangar assessment, the Airport may not have enough money this year. The Board already voted to get the hangar appraised and inspected, but Nathan pointed out that the appraisal is only good for six months. Charles stated that Nathan probably has a good idea how much the gates are going to cost. If the Board doesn't have enough funds for everything, then it can be brought up the following year.

### **Leadore Airport**

It was mentioned earlier in the meeting. Jim stated that he has not heard back from Ray's about when they plan on setting up the power. Dean told Rob that he will have a backhoe ready to fill in the work. Rob stated again that the tie downs are on airport property but the helipad is on private property. Dean was of the opinion that the present tie down spots are already in a good location especially if the cross runway is opened up again. Rob asked if Down to Earth would be interested in doing work in Leadore. Charles thought they would however it might be possible to have someone from Leadore do that work.

As an aside, Charles mentioned that Down To Earth is going to be working on the parking lot in Salmon in the next couple of weeks. They are also interested in doing the sidewalk work as well. Charles told them to give the Board a week's notice.

### **Rules and Regulations**

A copy of the rules and regulations was sent out to all Board members. Rob was looking for any comments or changes that should be performed.

Charles noted some redundancies but there were no glaring problems.

Rich stated he went over the rules and regulations and they appeared satisfactory. The only question Rich had was about every FBO being required to sell fuel. Discussion ensued.

Although they may be required to sell fuel they do not necessarily have to have storage tanks.

The FBO can sell fuel from the County fuel tanks.

Other board members did not have any comments.

Rob stated that the cover sheet of the Rules and Regulations will need to be changed.

Rich made a motion to approve the corrected rules and regulations striking #11. (It states that all takeoffs and landings will be from approved runways except in the case of an emergency.)

The motion was seconded by Jim. The motion passed unanimously

### **Board Volunteers**

There are 3 people who are volunteering to be on the Airport Board:

Jeff Sheets: His resume was discussed.

Wade Ayala: His resume was discussed

Tim Vernell: the resume that is attached was from last year.

Both Bruce Withers, the County attorney, and 2 of the County commissioners were against him being on the Board. It was felt to be a conflict of interest being that he works for Gem Air

Charles felt that we should not wait until December to make a determination being that a number of Board members plan on leaving at that time. He felt it would be better to have new people on the Board now so that they can adjust. Discussion ensued.

Charles made the motion to approve both Wade and Jeff and send their resumes on to the County commissioners. Jim seconded the motion. The motion passed unanimously.

It was felt by the Board members that if indeed these 2 people are going to be on the Board eventually, that they should start attending meetings now to see how things are done. Rich pointed out that there is not a set number of members who must be on the Board. In fact, there does not appear to be rules and regulations for the Airport Board itself. These do not appear to have ever been drawn up by the County commissioners.

### **Airport personnel**

Tim sent out an email to discuss himself and the relationship with Board members and the Airport employee. He wanted an executive session. Rob looked into the state code and also sent out an email to Bruce Withers concerning this. Rob stated that the Board is not permitted to talk about Airport personnel in open meeting so this will not be discussed tonight. Rob stated an executive session can be scheduled for the next meeting. Furthermore, Rob stated that no action is carried out in executive session. It would strictly be a discussion.

### **Closing Comments by Board members:**

Rich stated that he wanted to remind the USFS that when things get busy, they need to report their position on the Airport on the unicom frequency. James stated that he will remind them of this. Charles wanted to thank the two volunteers. He also stated that he spoke with Jim Miteski and stated that he withdrew his nomination for the Board because he did not feel it was going anywhere. Charles feels he would make a good Board member and perhaps he can be convinced to reapply in the future. He also noted that the Fod Boss was being utilized. Charles noted that when he landed on Sunday there was a lot of gravel still on the Airport. He also was wondering if other pilots see things that need to be corrected, and James is not around, who should they call? Rob stated that they simply need to call the number that is listed on the website.

The Board meeting was adjourned at 19:01