

LEMHI COUNTY AIRPORT BOARD MINUTES

May 8, 2023

Meeting was called to order at 18:06 by Board Chairman, Robert Schick. Board members in attendance were James Crawford, Vice Chairman, Richard Natelson, secretary, and Charles LaMoure, treasurer, Dean Shiner, and new members Jeff Sheets and Wade Ayada.

Other people in attendance were James Carroll, Tim Vernell, from Gem Air Lenny Skunberg, Cathy and Jim Miteski, and Jim Palukas. There were others in attendance but their names were not provided.

Rob asked for a motion to approve the April minutes. The motion was made by Charles and seconded by Jim. The motion passed unanimously.

Fuel and facilities report

James stated that there are approximately 6200 gallons of Jet A to sell and 7204 gallons of Avgas. James is starting to put the winter gear away.

On Friday the 2 new cameras were installed. They are not presently on the website but they will be soon. Some computer work needs to be performed.

Rob stated that this gives the Airport a total of 5 cameras. There will also be a refurbished laptop for James. The old computer will be set up only to handle the cameras. This should eliminate the camera issues that have occurred in the past. James stated that when the new camera is up and running there will be a 360 degree view. The cameras will point towards McCall air, the runway, the forest service, and Gem Air. There is also a camera on the fuel farm that will point to the south ramp.

James stated that the fence between Gem Air and McCall Air will need to be fixed. It was damaged by snowplowing. James stated that an official from Weight and Measure performed testing today. He gave the information to Rob. He stated the official from the State will be back at the end of July or beginning of August 2 check the fuel system.

Financial report

Charles stated that he and Rob went over the upcoming budget. The County directed Charles to keep the budget within 10% of last year. Some of the items on the budget will be placed into different categories to compensate for the differences. For example there will be more of an allotment for fuel for the snowplow truck.

The Board is currently 60% of the year through the budget. The Board's spending is, for the most part, in budget. The only part that is not in budget is in fuel category.

This is the first year that the Board has been responsible for snowplowing and budgeting for fuel will need to be performed.

We are at 60% of the year and we have spent 34% of our money. We are in line where we should be.

Rob stated that the new budget must be submitted by 15 May. Rob believes that it is in July when the County commissioners will approve it.

Leadore Airport

Rob stated that he spoke with Curt Rosin from Road and Bridge and they will go out and work on the runways when things are drier.

Dean stated that he looked at the tiedown's at the airport. He stated that they need to be painted so they can be seen and they need new chains.

The State reportedly inspected Leadore airport last July and Jim Miteski has the PDF file. He plans on bringing this to the meeting that is scheduled in Leadore with the County commissioners on the 15th of May. Leadore was reportedly inspected in July 2022 by the State.

Dean also mentioned about the possibility of moving the helipad. At present it is on private property. Rob stated that an estimate would need to be obtained to move it.

Charles stated that the County will have to decide its priorities with regards to funding. The money will need to come out of the County budget.

Dean stated that the taxi way that goes to the helipad is also on private property and will need to be repositioned.

Jim stated that he received a call from Sharayh Krantz today. She stated that they weed sprayed in Leadore. When both runways are put into service, she will then spray the other runway as well.

It was discussed as to what will be the final finish of the runway: either gravel or grass.

Rob stated that there will also be another fly-in to Leadore in July.

Commissioner Update

Rob did not go to the Commissioners' meeting in the morning. There was nothing that needed to be discussed concerning the Airport

Public Comments:

Tim from Gem Air was wondering what was going to happen with the parking lot. He feels that the "window" to perform the repairs may have been missed due to the present now of long term parkers.

Charles stated that he spoke to Amy Younger from Down To Earth and she stated that they have been behind. They plan to do the work next week. Charles told Amy that the Board will need seven days' notice so that people who have cars in the parking lot and FBO's can be informed.

Jim Miteski stated that it might be better to leave the present vegetation that is on the runways in Leadore as long as it can be mowed and possibly reseeded. He states that Cathy and he mowed it last year. He feels that Lemhi County should handle the mowing. Rich stated that the County has to be willing to do it on a regular basis.

Airport Cameras

These were already discussed. The two new cameras and the refurbished laptop for James cost under three thousand dollars. There will be a total of 5 cameras.

Airport Gates

The Airport will have a new gate put in on Airport Road. The Airport is also going to get a new gate where the automatic gate is now. It will be a chain driven gate and will be as fast if not faster than the present gate according to Nathan Cuvalla. Idaho Falls has had the same gate now for fifteen years and they have not had any problems with it.

Rob asked for a motion to approve the gates. Dean made the motion. It was seconded by Jim. The Board voted unanimously to approve the gates.

Signage

Tim from Gem Air stated that they would like to put signs on 3 of their hangars; both on the street side as well as on the inside of the gate. On the street side as well as on the Airport side some of the services that Gem Air offers including charter, maintenance, fuel sales would be on the signs. It was asked how big these signs would be and Tim stated that they would be large enough so that they could be read. He did not have an exact size. They would be similar in size to the sign that is on the Airport side where the office is. All the signs would be mounted on the buildings.

For clarification: On the street side the sign will be on the North building and then also on the maintenance hangar by the gate. Rob stated that this is an action item. Charles made a motion to permit Gem Air to place the signs as described. The motion was seconded by Dean. The motion passed unanimously.

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Executive session

Rich made the motion to go into executive session as per Idaho statute 74-206b to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent. The motion was seconded by Charles. A roll call vote was held: Jeff: yea

Charles: yea

Rich: yea

Jim: yea

Dean: yea

Wade: yea

The Board went into executive Session. The Board came out of executive session at 19:20.

Closing Comments: None

The Board meeting was adjourned at 19:23.