

LEMHI COUNTY AIRPORT BOARD MINUTES

May 13, 2024

Chairman Charles LaMoure called the meeting to order at 18:00. Other members in attendance were treasurer Michael Lane, secretary Jim Mateski, and Jeff Sheets. Vice chairman Richard Natelson and Wade Ayala were on the telephone. Other people in attendance were Tim Vennell, Dick Williams and Mark K. Ulsh.

Charles asked for a motion to approve the April 2024 minutes. The motion was made by Rich and seconded by Jeff. The motion was passed unanimously.

Fuel and Facilities report

Jeff reported that we have 2,249 gallons of Avgas and 8,983 gallons of Jet A available. We have ordered 8,000 gallons of Avgas preparing for the busy season.

Jeff reported that Monte Hutchinson is keeping up with mowing and other duties.

Jeff also reported on the pathway and parking lot progress in front of the FBO's. More work will probably be needed for compaction on the pathway.

Financial report

Michael reported that we are 66% through our fiscal year and have spent 13% of our budget. \$243K spent out of our annual budget of \$1.7M.

Public input

Tim Vennell commented that Gem Air was purchasing adapters for their fuel trucks so they could use the bulk system to load their trucks and they were also equipping their Jet A truck to add Prist themselves. Tim also commented that he was unable to find information on the income side of our financial reports.

Old Business

Portable toilets

Jim reported that Pep's could supply and service a unit at our fuel tanks in Salmon but were not interested in servicing Leadore. Discussion ensued as to the need of one at the fuel pumps. Jeff made a motion to "secure a portable, serviceable toilet at our fuel facility" and Jim seconded. 5 in favor, 1 abstention.

Discussion ensued about toilet options for Leadore ending with Jim volunteering to check into possible funding sources and suppliers for a pit toilet.

Project Updates

Charles reported that Ray's is progressing on the new gate project on Airport Rd and retrofitting the main gate. He estimated the work should be finished in a couple of weeks.

Utility relocation project

Nathan from Ardurra, is hoping to have the design documents completed by the end of May so we can put the project out to bid. Idaho Power has been paid and are on their books for a July 15th estimated start. Charles also reported that we may have a leak in our water line that is in that area and will be addressed as part of the project.

SRE building

The appraisal has been completed and Nathan is now doing a cost to benefit report for the FAA.

Committee Updates

Airport directory Wade asked if we were going to pursue implementing landing fees. Discussion ensued. It was decided to table the subject. An Airport directory committee meeting will be scheduled and advertised in the near future.

Budget

Charles reported that we did have a budget meeting for the 2024-2025 Lemhi County Airport. He shared the documentation and itemized changes. Discussion ensued.

CIP

Charles would like to form a Capital Improvement Plan committee and invite Nathan from Ardurra.

New Business

Jeff inquired as to where our second courtesy car was. The County has insured it but we have not received plates yet from the state. We discussed that we should park the courtesy cars outside the fence between the FBO's.

Closing Comments

Jim asked for clarification as to the procedure for submitting airport bills for payment. Charles explained that the airport board member requesting payment for an invoice, sign it and assign a chart of accounts number from the budget, and it will be paid.

The meeting was adjourned at 19:16