

LEMHI COUNTY AIRPORT BOARD MEETING

MARCH 11, 2024

Chairman Charles LaMoure called the meeting to order at 18:00. Other members in attendance were vice chairman Richard Natelson, secretary Jim Mateski, treasurer Michael Lane, Jeff Sheets and Wade Ayala by telephone. Other people in attendance were Tim Vennell, Jim Paulekas, Sam Chambers, Buttercup Mayer, Kevin Lee, Curt Rosin, Lynn Bowerman and Kathy Gatens.

Charles asked for a motion to approve the February 2024 minutes. The motion was made by Rich and seconded by Jeff. The motion was passed unanimously.

Charles requested amending the agenda to accommodate Curt Rosin's busy schedule tonight. Rich made the motion and Michael seconded. The motion was passed unanimously.

New Business

Curt Rosin from Lemhi County Road and Bridge, reported that he has been instructed to clean a irrigation/drainage ditch on the north end of airport property. He thought the project might start around April first, lasting a couple of days. Discussion ensued concerning equipment access, required safety measures (radios, equipment flags, issuing a NOTAM, etc). More discussion resulted in Charles and Curt meeting prior and determining if material could be left on site and not need to be hauled off making the project less impactful for both parties.

Fuel and Facilities report

Jeff reported that we had 4,890 gallons of Avgas and 10,779 of Jet A available. Jeff also reported that our new part-time employee, Monte Hutchinson, is self motivated and learning fast. Charles asked if we should start looking for a second part-time employee and Jeff and Jim thought we could hold off at this time. Jim reported that he had talked to Sharayh Krantz from Lemhi County Weed Control. She said they are scheduled again for spraying KSMN but was concerned that her chemical purchasing budget was strained due to inflation. Discussion ensued about the importance of weed control and Jim was asked to communicate with Sharayh telling her if additional chemical was needed to complete KSMN, the purchase cost

could be reimbursed from the KSMN maintenance budget. Jim was also asked to remind her that anything done at the Leadore Airport (U00) was out of a separate budget.

Financial report

Charles said that he had just got back in town and did not receive the financials from the County Clerk's office to get to Michael. He did report that he had attended the last County Commissioners meeting and had signed for a few power bills and that it had been a slow spending month and we were well within budget.

Public input

Kenzie Davis introduced herself and gave her background in economic development, website creation, social media, marketing and has a masters in public administration. She said Jim had contacted her regarding the airport board needing help managing their webpage. She said she loves volunteering, being part of the community and would like to help us out when needed. The board welcomed her.

Sam Chambers introduced himself as a new land owner from the Elk Bend area. He flies a 180 and has applied for a special use permit to put a strip on his property. The Board welcomed him to the community.

Tim Vennell commented that in the past the County had absorbed the cost for snow removal, vehicle repair and weed control and the board should be careful not to relinquish the county's fiscal responsibility.

Tim also said he has reviewed some past airport board minutes and said he found several things that had been voted on by previous boards that has not been completed. He listed ; flow fee reduction, parking lot grading, sidewalk asphalt grindings, landing fees for larger aircraft. He also commented that Monte was doing a good job.

Wade commented that if we are going to implement fees for larger aircraft, we need to define what is a "heavy" in our publications. Discussion ensued.

Jim Paulekas asked how many lots were being developed on the south end and if a deposit was required. Charles replied there are 9, 60 foot wide lots, no deposit, and a lease application was available on our webpage. Discussion ensued. More information will be available as the project proceeds.

Old Business

Fuel Costing and Discount Cards

In the matter of the delayed adjustment of the fuel maintenance fee for discount card holders, Charles stated that the “right and prudent” thing to do is to go back to October 1st, 2023 (new fiscal year) and credit the \$.05 per gallon to the discount card holders.

Charles also suggested that the board members consider an increase in fuel charge that is sold through our storage facility to help cover the cost of filters and maintenance of the fuel farm.

Charles also said that the Board needs to research and clarify the wording of the bylaws of who is eligible to receive a discount card. Air Methods has been asking for one. Discussion ensued. It was agreed that Air Methods should receive a card.

Charles invited discussion concerning the boards method of pricing our retail fuel sales. Discussion ensued resulting in a motion by Rich and seconded by Jim.

“Board has the option to adjust our fuel prices as long as we never sell it for less than we purchase it for, plus our airport maintenance fee”

The motion passed unanimously.

Website

Jim reported that he had contacted Beth McDonald and has yet to receive a bill for her reimbursement or the contact information to change the billing and administrator of the website. The Board warmly welcomes Kenzie Davis and thanks her for volunteering to help with the website.

Project Updates

Charles reported that we should have the bid package out to three local bidders for the utility movement and trench for Idaho Power. (Nathan from Ardurra Engineers is writing the bid package and specifications while we are overseeing the project to save money. The SRE building (snow removal equipment) is progressing. The next steps include obtaining an appraisal and cost analysis approval from the FAA.

The second courtesy car is being licensed and insured. Discussion ensued as to where they should be parked. It was pointed out that most airports parked courtesy cars outside the airport fence.

New Business

Committees

Charles discussed that we should start utilizing our committees and the public notification process.

It was clarified that Leadore's maintenance budget is a line item in the County budget and is separate from KSMN .

Closing Comments

Rich updated that when flying in from the south in marginal weather, he does not receive KSMN AWOS weather conditions until on final approach. He said he had talked to the FAA and they agreed that it was a dangerous condition. They were going to look into either change the frequency of our AWOS situation or increase the power. We'll wait and see.

The meeting was adjourned at 19:19