

LEMHI COUNTY AIRPORT BOARD MEETING

April 8, 2024

Chairman Charles LaMoure called the meeting to order at 18:02. Other members in attendance were vice chairman Richard Natelson, secretary Jim Mateski, treasurer Michael Lane, Jeff Sheets and Wade Ayala. Other people in attendance were Tim Vennell, TJ Park, Lynn Bowerman and Kathy Gatens.

Charles asked for a motion to approve the March 2024 minutes. The motion was made by Rich and seconded by Wade. The motion was passed unanimously.

Fuel and Facilities report

Jeff reported that we received 4,000 gallons of Avgas resulting in 7,209 gallons of Avgas and 9,983 gallons of Jet A available. Charles commented that Teresa Morton would supply us with new retail pricing based on the latest purchase.

Jeff reported that our employee, Monte Hutchinson, is doing a good job with clean up, light repairs, etc. Comments from those in attendance were in agreement. Jeff reported that our south windsock has not been lighted for some time. We discussed investigating a solution.

Charles said that the windsock at Leadore was reported broken. Jim reported that he had looked at it and estimated what parts would be needed to repair. He had also contacted Dale Peterson who volunteered a lift bucket and labor to help with the repair. Jim and Jeff were planning to make the trip to Leadore soon.

Financial report

Michael reported that we are 45% through our budget year and have spent 13% of our budget. \$207K taken in and \$231K spent. Charles reported that we had received FAA grant money that isn't reflected in those numbers and should make up the difference.

Public input

Tim Vennell commented that the gate hardware needs attention on the two “man gates.” Monte will be asked to repair the gates. Tim also inquired as to when the gravel parking area was going to be finished. Discussion ensued and Charles will contact the contractor.

Old Business

Fuel Costing and Discount Cards

Charles reviewed that last month we clarified that concerning fuel pricing, we could never price the fuel below what it cost us.

Concerning discount cards, Charles clarified that according to the FAA Grant Assurances, we can charge different tiers according to different classes of users as long as like users are treated the same. In our case, McCall Air and Gem Air sell fuel to the public. They maintain their own storage and pump equipment while our other discount card holders only use our facility. Due to our cost of operating the fuel facility, Charles invited discussion if we should charge a little more for our non-retail card holders and still receive a discount. Discussion ensued.

Jim made a motion to implement a put through fee of ten cents on discount card users that do not sell or advertise aviation fuel to the public. Rich second the motion. The motion was passed unanimously.

Website

Jim reported that Kenzie Davis has made progress on updating our website including posting the missing minutes since June of 2023. Also Beth McDonald has submitted her reimbursement bill. Charles said the county is giving us a newer notebook computer.

Project Updates

Charles reported that Ray’s Heating will be starting the cattle guard installation and fence /approach projects soon. Idaho Power fees have been paid and are scheduled to start July 10.

Charles was told by Nathan from Ardurra Engineers, that they are completing the bid package and they will send to three qualified contractors. We will open the bids and administrate the contract. (Power ditch trenching and water line trenching and installation.)

Charles reported that the SRE building appraisal had been performed and a cost, rental and new analyses should be presented to us this month.

Committee Update

Wade held a meeting to receive input of items needed to update our FAA publications. He encouraged anyone with additional ideas to contact him as he is drafting a report that he will bring back to us for review. He thought the biggest issue was landing fees for larger aircraft. Discussion ensued.

New Business

Committee Updates

There will be a budget committee meeting (open discussion) Thursday April 18th and Charles will post the information.

Closing Comments

Rich reported that he has had further communication with the FAA concerning our AWOS strength. He said they might be changing the frequency of our AWOS as a remedy.

Rich also requested that we install a larger windsock on our north end.

Discussion clarified how the maintenance equipment and labor at Leadore had to be kept separate.

The meeting was adjourned at 19:02